Prior Authorization Effective Dates

All approved prior authorizations (PA) have a grant/start date and an expiration date indicated on the Prior Authorization Request Form (PA/RF).

Providers should carefully review all approved PAs when they receive their copy and make note of the expiration date.

Grant Date

- The "grant date" or "start date" of a PA is the first date the PA is effective
- Providers should indicate the date they intend services to begin. This should be indicated on the blank space to the right of the provider's signature on the PA/RF. Refer to appendices 9 through 13 for examples of PA/RFs.
- If no grant date is requested, the grant date will be the date when the PA/RF was received by Wisconsin Medicaid.

Expiration Date

- The expiration date is the date through which services are prior authorized.
- Prior authorizations are granted for varying periods of time depending on the circumstances, but are never granted for more than a 12-month period. Expiration dates vary from one PA to another and do not automatically expire at the end of the calendar year.
- Providers should carefully review all approved PAs when they receive their copy and make note of the expiration date.